

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30</i>				1. REQUISITION NUMBER MMAPR510023000012		PAGE OF 1 13	
2. CONTRACT NO.		3. AWARD/ EFFECTIVE DATE	4. ORDER NUMBER		5. SOLICITATION NUMBER 693JF723Q000013		6. SOLICITATION ISSUE DATE 03/09/2023
7. FOR SOLICITATION INFORMATION CALL:		a. NAME CHRISTOPHER ARCHER			b. TELEPHONE NUMBER (No collect calls) 202-366-9551		8. OFFER DUE DATE/LOCAL TIME 03/24/2023 1700 ET
9. ISSUED BY US DOT MARITIME ADMINISTRATION OFFICE OF ACQUISITION MAR-380 1200 NEW JERSEY AVENUE SE MAIL STOP W-28-201 WASHINGTON DC 20590-0001				CODE 693JF7	10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED OR <input checked="" type="checkbox"/> SET ASIDE: % FOR: <input checked="" type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS WOMEN-OWNED SMALL BUSINESS <input type="checkbox"/> (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM <input type="checkbox"/> EDWOSB <input type="checkbox"/> 8(A) NAICS: 711510 SIZE STANDARD: \$8.0		
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input checked="" type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS		13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) <input type="checkbox"/>		13b. RATING	
15. DELIVER TO USMERCHANT MARINE ACADEMY PROCURE US DOTMARITIME ADMINISTRATION 300 STEAMBOAT ROAD KINGS POINT NY 11024-1699		CODE MARAD-00095	16. ADMINISTERED BY US DOT MARITIME ADMINISTRATION OFFICE OF ACQUISITION MAR-380 1200 NEW JERSEY AVENUE SE MAIL STOP W-28-201 WASHINGTON DC 20590-0001		CODE 693JF7		14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP
17a. CONTRACTOR/ OFFEROR		CODE	FACILITY CODE	18a. PAYMENT WILL BE MADE BY		CODE	
TELEPHONE NO.				<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER			
				18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
00001	Delivery: 15 Days After Award Period of Performance: 03/29/2023 to 04/11/2023 To professionally relocate a large painting from its present location in Wiley Hall to a new location on a wall in the basement of the Mariners' Memorial Chapel. <i>(Use Reverse and/or Attach Additional Sheets as Necessary)</i>						
25. ACCOUNTING AND APPROPRIATION DATA						26. TOTAL AWARD AMOUNT (For Govt. Use Only)	
<input checked="" type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA				<input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.			
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA				<input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.			
<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>1</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.				<input type="checkbox"/> 29. AWARD OF CONTRACT: _____ OFFER DATED _____, YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			
30b. NAME AND TITLE OF SIGNER (Type or print)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (Type or print)		31c. DATE SIGNED	
				CHRISTOPHER C. ARCHER		03/09/2023	

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT

32a. QUANTITY IN COLUMN 21 HAS BEEN

RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
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38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
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41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY (<i>Print</i>)	
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT (<i>Location</i>)
		42c. DATE REC'D (<i>YY/MM/DD</i>)

The United States Merchant Marine Academy (USMMA) requires the painting “Christ on the Water” by Hunter Wood (MARAD Object ID: 1947.014.0001) undergo conservation action, movement, and redisplay. “Christ on the Water” needs to be taken out of its current frame and moved from its present location at USMMA in Wiley Hall and displayed at an alternative location in the USMMA Mariners’ Memorial Chapel, a building adjacent to current location. All necessary steps must be taken to ensure long-term preservation of “Christ on the Water.” Work will be done in accordance with established guidelines for the treatment of museum objects. All work will be consistent with the Code of Ethics and Guidelines for Practice of the American Institute for Conservation of Historic and Artistic Works (AIC) and the National Park Service Museum Handbook: Part I, Museum Collections. “Christ on the Water” is hereinafter referred to as “the painting.”

The contractor shall:

- Furnish all labor, materials, supplies, and services necessary to complete all aspects of the contract.
- Coordinate work plan, access to facilities, and any necessary conservation or display services with MARAD/USMMA collections management staff, and act under supervision of USMMA heritage asset custodian Josh Smith, Director of the American Merchant Marine Museum.
- Advise MARAD/USMMA on a suitable replacement frame.
- Provide MARAD/USMMA with the approved replacement frame.
- Advise MARAD/USMMA on any necessary conservation, cleaning, or repair action required for the painting to reach an end state where it is preserved and suitable for public appreciation and exhibition now and in the future.
- Perform any MARAD/USMMA approved conservation actions.
- Provide recommendations for long term display, including appropriate lighting, wall placement, hanging implements, security, and preservation (humidity control, protection from direct sunlight, etc.).
- Provide and erect any MARAD/USMMA approved display elements.
- Remove the painting from the location in Wiley Hall and install it at the new display location in the basement of the Mariners’ Memorial Chapel. The contractor will need to remove the existing frame at Wiley Hall and replace it with the approved new frame at the new display site in the Mariners’ Memorial Chapel.
- Take necessary precautions to protect and preserve the painting during execution of this contract.
- Demonstrate proof of insurance and bonding, commensurate with replacement or repair of the painting in the event of damage or catastrophic loss
- Protect all other painting, buildings, walls, grounds, and facilities from damage during the execution of this contract.
- Immediately report any damage to the painting or grounds to MARAD/USMMA collections management staff.
- Photograph the painting before any movement or conservation action begins, during any conservation action, and after. Digital image files should be provided to the MARAD/USMMA collection management staff and be in .jpg format. File names should identify the painting by object ID number, (1947.014.0001).

- Comply with all standards of handling, labeling, and collection management in accordance with policies outlined in the *Maritime Administration Heritage Asset Policy and Management Manual* (2018). Digital copy will be provided on request.
- The painting's vertical dimension shall be reduced by folding over the least amount of canvas possible from the top and bottom edges; if necessary, the left and right sides of painting may similarly be reduced by folding over the canvas
- It will be the responsibility of the contractor to protect the floors and general areas where work is to be performed.
- All necessary scaffolding will be provided by the contractor.
- Remove frame from surface of painting. First remove side strips then frame facing. Attention must be taken to remove the frame facing with the least amount of damage to the wood surface.
- Remove canvas painting from wall by removing tacks from canvas and rolling painting onto large diameter tube on a custom-made trolley.
- Remove all framing, wooden strips from wall.
- Roll out painting face down over Mylar. Pre-treat creases with moisture/heat to flatten as possible
- Prepare wood strips on new wall to receive painting. The precise placement of the strips can be determined once the full measurement of the painting is revealed after the removal of the present frame.
- Attach mural to strips while rolling out on large diameter tube on custom trolley (can use tacks, staples, Velcro).
- Clean mural and repair any tears, abrasions, etc.
- Varnish mural.
- Cut down the present finished sides of old frame to the appropriate dimensions for its new location and center the painting on the new wall and set at the highest possible height above the floor for proper viewing and aesthetics.
- Provide additional LED lighting in the chapel for the painting at appropriate level of lumens for artwork.
- Provide consultation and recommendation on protection (velvet ropes, humidity control, protection from direct sunlight, etc.) to ensure the painting will continue to be a valued piece of artwork with historical significance for the USMMA.
- Remove and dispose of all trash and debris

Performance Schedule

Performance Schedule: Monday through Friday Work Hours: 0700 to 1630 (7:00 a.m. to 4:30 p.m.)

Place of Performance

The contractor shall perform the tasks at:

United States Merchant Marine Academy (USMMA)
 300 Steamboat Road
 Kings Point, NY 11024

Submission of Proposals

The proposal shall identify any applicable materials, labor categories, rates, and total price. **The proposal shall not exceed ten (10) pages.** Interested offerors that submit proposal packages via e-mail to USMMAProposals@dot.gov are encouraged to request a delivery receipt and reference RFQ No. 693JF723Q000013 **Christ on the Water Conservation, Movement, and Redisplay** (*Note: If needed, offerors should .zip file proposals to keep the attachment size under 25 MB*).

An official having the authority to contractually bind the offeror's company must complete blocks 17a, 30a, 30b and 30c the Standard Form (SF) 1449 Solicitation/Contract/Order for Commercial Items in accordance with the procedures prescribed in FAR 4.102.

Acceptable Offerors

The proposal package must be in **English** and **not exceed ten (10) pages.** Quotes received in another language other than English will be rejected. The proposals shall include the **font size 12** and the **font style Times New Roman.**

Telegraphic offers (submitted by telegram or mailgram) will not be accepted. Any proposal received after the time and date specified will not be considered.

Late Offers

Offers or modifications of offers received at the address specified for receipt of offers after the exact time specified for receipt of offers in Block 8 of Standard Form 1449 will not be considered.

Estimated Date of Contract Award

The Government intends to evaluate and award a contract without discussions with offerors. Therefore, the offerors initial offer should contain the offerors best terms from a price and technical standpoint. However, the Government reserves the right to conduct discussions if later determined by the Contracting Officer to be necessary. The Government may reject any or all offers if such action is in the public interest and waive informalities and minor irregularities in the offers received.

Communication

All communication regarding this solicitation should directed to the **Agency Point of Contact, Keith Jackson**, at USMMAProposals@dot.gov. Communication is preferred via email. The offeror must confirm receipt of communication submitted by these methods. The offeror is cautioned against contacting Government technical personnel regarding this solicitation prior to award of this procurement.

ALL QUESTIONS regarding this solicitation must be forwarded to USMMAProposals@dot.gov via email. Responses to all questions/comments will be posted as an amendment to the request for quote posted to <https://sam.gov>. If questions are received after the cut-off date, the solicitation response due date may not be extended. The Government will make reasonable attempts to respond to questions/comments.

Contract Administration

All contract administration matters will be handled by the Maritime Administration Headquarters (HQ) Office of Acquisition located in Washington, DC.

INVOICE REQUIREMENTS/INSTRUCTIONS

DOT utilizes the Delphi eInvoicing web portal <https://einvoice.esc.gov/> for processing invoices. Access to Delphi eInvoicing web portal is granted with electronic authentication of credentials (name & valid email address) utilizing the GSA credentialing platform login.gov. For vendors submitting invoices or payment requests, they will be required to submit invoices via the Delphi eInvoicing web portal which is authenticated via www.login.gov.

Vendors must meet the following minimum requirements to submit invoices through the Delphi eInvoicing web-portal:

Vendors shall have electronic internet access to register in the U.S. General Services Administration's (GSA) Login.gov and to the Delphi eInvoicing web portal. The identity of system users will be verified prior to receiving access to the Delphi eInvoicing web-portal via registration with login.gov. Information required for Login.gov includes his/her email address, full name, phone number, and password.

Once notified by their agency POC, system users shall register with and create an account with GSA Login.gov. System users will provide his/her email address and receive an email back to confirm. They will then create a password and input a telephone number and opt to receive either a personal call from Login.gov or text message with an authentication code.

Once the user is authenticated in Login.gov, he/she shall work with their agency POC to request access to the Delphi eInvoicing web portal. The POC will complete a Delphi eInvoicing web-portal User Access Request (UAR) to include the users full name, contact phone number, work e-mail address. Additionally, the agency POC will include the vendor's name, purchase order (contract) numbers (or supplier number) and agency doing business with to complete and electronically submit the UAR for processing.

Once the UAR is submitted, it will be electronically approved by the Access Control Officer (ACO) assigned to OA associated with the contract award or grant and then forwarded to the Delphi eInvoicing helpdesk to create the account. Once the account is created an e-mail will be generated to the user with instruction on accessing their Delphi eInvoicing web portal account. An e-mail will also be sent to the agency POC who initiated the UAR.

Definitions

Payment request, as used in this subpart, means a bill, voucher, invoice, or request for contract financing payment with associated supporting documentation.

Electronic payment requests—invoices.

Requirements. Contracts shall require the electronic submission of payment requests, except for— Purchases paid for with a Governmentwide commercial purchase card.

Classified contracts or purchases when electronic submission and processing of payment requests could compromise classified information or national security; or

Alternate procedures. Where a contract requires the electronic submission of invoices, the contracting officer may authorize alternate procedures only if the contracting officer makes a written determination that the Department of the Transportation (DOT) is unable to receive electronic payment requests or provide acceptance electronically and it is approved one level above the contracting officer.

For contractors/vendors who are unable to utilize DOT's Delphi eInvoicing web-portal, waivers may be considered on a case-by-case basis. Vendors should contact the Contracting Officer's Representative for assistance and reach out to the Accounts Payable department for review and approval.

DOT electronic invoicing system. DOT utilizes the Delphi eInvoicing web portal to facilitate the electronic submission and approval of vendor invoices and certain grantee payment requests.

Except as provided in paragraphs (a) and (b) of this section, contracting officers and DOT finance officials shall process electronic payment submissions through the Delphi eInvoicing web portal. If the requirement for electronic submission of payment requests is waived under paragraph (a) or paragraph (b) of this section, the contract or alternate payment authorization, as applicable, shall specify the form and method of payment request submission.

Electronic authentication

Access to Delphi eInvoicing is granted with electronic authentication of credentials (name & valid email address) utilizing the GSA credentialing platform login.gov. For vendors submitting invoices, they will be required to submit invoices via the Delphi eInvoicing web portal which is authenticated via login.gov.

ELECTRONIC SUBMISSION OF PAYMENT REQUESTS

Definitions. As used in this clause—

Contract financing payment has the meaning given in FAR 32.001.

Payment request means a bill, voucher, invoice, or request for contract financing payment or invoice payment with associated supporting documentation. The payment request must comply with the requirements identified in FAR 32.905(b), "Content of Invoices," this

clause, and the applicable Payment clause included in this contract.

Electronic form means an automated system transmitting information electronically according to the accepted electronic data transmission methods and formats identified in paragraph (c) of this clause. Facsimile, email, and scanned documents are not acceptable electronic forms for submission of payment requests.

Invoice payment has the meaning given in FAR 32.001.

Electronic payment requests. Except as provided in paragraph (e) of this clause, the contractor shall submit payment requests in electronic form. Purchases paid with a Governmentwide commercial purchase card are an electronic transaction for purposes of this rule, and therefore no additional electronic invoice submission is required.

The Department of Transportation utilizes the Delphi eInvoicing web-portal for processing invoices. For vendors submitting invoices, and certain grantees submitting payment requests, they will be required to submit invoices via Delphi eInvoicing which is accessed and authenticated via www.login.gov

The following FAR section applies (32.905 Payment documentation and process). In order to receive payment and in accordance with the Prompt Payment Act, all invoices submitted as attachments in the Delphi eInvoicing web-portal shall contain the following:

General. Payment will be based on receipt of a proper invoice and satisfactory contract performance. Content of invoices.

A Proper Invoice Must Include the Following Items (except for interim payments on cost reimbursement contracts for services):

Name and address of the contractor.

Invoice date and invoice number. (Date invoices as close as possible to the date of mailing or transmission.)

Contract number or other authorization for supplies delivered or services performed (including order number and contract line-item number).

Description, quantity, unit of measure, unit price and extended price of supplies delivered, or services performed.

Shipping and payment terms (e.g., shipment number and date of shipment, discount for prompt payment terms). Bill of lading number and weight of shipment will be shown for shipments on Government bills of lading.

Name and address of contractor official to whom payment is to be sent (must be the same as

that in the contract or in a proper notice of assignment).

Name (where practicable), title, phone number and mailing address of person to notify in the event of a defective invoice.

Payment system registration. All persons accessing the Delphi eInvoicing web-portal will be required to have their own unique user Delphi eInvoicing ID and password and be credentialed through login.gov.

Electronic authentication. See www.login.gov for instructions. Click on the following link for instructions on establishing a login.gov account: <https://login.gov/help/creating-an-account/how-do-i-create-an-account-with-logingov/>. To create a login.gov account, the user will need a valid email address and a working phone number. The user will create a password and then login.gov will reply with an email confirming the email address.

Agency POC's will be responsible for communicating with vendor POC's to initiate the Delphi eInvoicing account creation process. Vendor POC's who will require access to the eInvoicing web-portal for invoice submission and payment tracking purposes will be required to provide their full name, valid email address, and current phone number to the agency POC to initiate the Delphi eInvoicing web-portal account. Vendor users and the agency POC will be notified via e-mail when the account is created. The vendor user will be provided detailed instructions for logging into their Delphi eInvoicing account.

Training on Delphi. To facilitate use of DELPHI, comprehensive user information is available at <http://einvoice.esc.gov>

Account Management. Vendors are responsible to contact the Delphi Help Desk when their firm's points of contacts will no longer be submitting invoices so they can be removed from the system. Instructions for contacting the Delphi Help Desk can be found at <http://einvoice.esc.gov/>

Solicitation Provisions

52.216-1 Type of Contract. (APR 1984)

The Government contemplates award of a ***Firm Fixed Price*** contract resulting from this solicitation.

52.233-2 Service of Protest (SEP 2006)

(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from:

Office of Acquisitions (MAR-380)
U.S. DOT/Maritime

Administration 1200 New
Jersey Ave. S.E.
Mail Stop: W28-201 Washington, DC 20590

The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

SITE VISIT

A site visit is scheduled for Organized site visits are scheduled for Monday, March 20, 2023. Offerors shall submit the names of the personnel and subcontractors, including company names, who will be attending to the Contracting Officer at christopher.archer@dot.gov no later than 72 hours before the selected site visit date and time. The subject line shall include: Site Visit Request: Solicitation 693JF723Q000013. These will be the only scheduled site visits. Although a site visit is NOT mandatory, it is highly encouraged that the offerors and any major subcontractors attend this meeting.

****Attendees will need a valid ID or Driver's License (if driving) to access the campus. All attendees will meet in Wiley Hall at 0900 local time upon arrival, and wait until further instructed****

All questions pertaining to this RFQ, to include questions resulting from the site visit must be submitted electronically to usmmproposals@dot.gov prior to 4PM EST on March 22, 2023.

Remarks and explanations made by the government representative during the course of the site visit shall not change or qualify any of the terms or conditions or the solicitation. The solicitation can only be changed by way of a written amendment issued by a warranted CO. All requests for information and clarifications considered as a result of inquiries from contractors at the site visit will be incorporated in one or more amendments to the solicitation, all of which will be provided to the contractor via post to sam.gov in sufficient time to allow contractors to finalize proposals prior to submission.

52.252-1 -- Solicitation Provisions Incorporated by Reference (Feb 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es): <https://www.acquisition.gov/far/part-52>

FAR Provision	Title	Date
52.212-1	Instructions to Offerors—Commercial Products and Commercial Services	NOV 2021
52.212-2	Evaluation-Commercial Products and Commercial Services	NOV 2021
52.212-3	Offerors Representations and Certifications-Commercial Products and Commercial Services	DEC 2022

52.212-1 -- Instructions to Offerors -- Commercial Items -- Addendum

- Awardees must have an active profile in <https://sam.gov> to be eligible for award.
- Any quote that is submitted by a contractor that is not Small Business will not be considered for award
- The work is to be completed on or about April 11, 2023.

Point of Contact

Keith Jackson
Contract Specialist
Academy & Infrastructure Support
Office of Acquisition (MAR-380)
DOT/Maritime Administration
200 New Jersey Avenue Washington, DC 20590 W26-418
(202) 366-1913
Keith.jackson@dot.gov

52.212-2 -- Evaluation -- Commercial Items--Addendum

The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers:

- Factor 1: Technical Capability/Experience - The Government will evaluate technical approach as either acceptable or unacceptable. Offers rated technically unacceptable will be ineligible for award. Only technical proposals that thoroughly demonstrate an understanding of the technical requirement will be rated “acceptable.”
- Factor 2: Past Performance - Provide a portfolio of work involving the movement and/or restoration of major public art installations. Include credentials of qualified painting conservator(s) who specializes in murals. Each shall possess no less than a master’s degree in conservation.

The Government will evaluate past performance as either acceptable or unacceptable. Offers rated technically unacceptable in past performance will be ineligible for award. Past performance must be considered both relevant and recent to be eligible for an acceptable

rating. Relevant means past performance that closely resembles the requirements contained in this request for quote. Recent means past performance constituting at least six months of performance at least three years as of the date of this request for quote. If past performance information is not available or so sparse that no meaningful past performance rating can be reasonably assigned a rating of “neutral” will be assigned and “neutral” will be considered an acceptable past performance rating.

- Factor 3: Price - The Government will evaluate the completeness of each Offeror’s price proposal by assessing whether the Offeror provided the required price data in sufficient detail to fully support the offer and permit the Government to evaluate the proposal thoroughly. The Government will evaluate the reasonableness of the proposed price using one or more of the price analysis techniques defined in FAR § 15.404. In evaluating reasonableness, the Government will determine if the Offeror’s proposed price, in nature and amount, do not exceed prices potentially incurred by a prudent company in the conduct of competitive business.

Technical capability/experience and Past performance is slightly more important than price.

Submission of Offers

Acceptable Offers

(a) Offerors should be filled out, executed and submitted in accordance with the instructions in the invitation [solicitation]. Please utilize the indicated proposal submittal packages to submit an offer on the Standard Form 1449, Solicitation/Contract/Order for Commercial Items (front page of contract) no later than the date and time indicated.

(b) If an offeror uses its own proposal form or a letter to submit the offer, it may be considered only if,

- (1) the offeror accepts all terms and conditions of the Request for Quote (RFQ),
- (2) this acceptance is indicated in writing and,
- (3) award on the proposal would result in a binding contract with terms and conditions that do not vary from the terms and conditions of the RFQ.

Offerors should complete the representations and certifications online via <https://sam.gov>

BASIS FOR CONTRACT AWARD: BEST VALUE DECISION

This is a best value source selection acquisition conducted in accordance with FAR 15.101. The Government will utilize the lowest price technically acceptable source selection method to select the best overall offer based on a comparative assessment of the proposals against all source selection criteria: Technical Capability/Experience, Past Performance, and Price. The Government will award the contract to an offeror deemed responsible by the contracting officer in accordance with the FAR whose proposal conforms to the solicitation requirements (including all stated terms, conditions, representations, certifications, and all other information required by this solicitation). The Government will evaluate offerors based on the evaluation factors, to represent the best value,

considering both price and non-price factors. If the Government elects to proceed with award that award will be made to the offeror whose proposal is technically acceptable, offers the lowest price, and is determined to be responsible in accordance with FAR 9.1.